

COUNTY OF LOS ANGELES

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DEPARTMENT OF MENTAL HEALTH

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601
Fax: (213) 386-1297

September 12, 2012

TO: Each Supervisor

FROM: *Robin Kay for*
Marvin J. Southard, D.S.W.
Director

SUBJECT: **REQUEST TO INCREASE DELEGATED AUTHORITY PERCENTAGE
FOR THE LEGAL ENTITY AGREEMENT WITH TESSIE CLEVELAND
COMMUNITY SERVICES CORPORATION FOR FISCAL YEAR 2012-13**

This memorandum is to comply with Board Policy Manual, Section 5.120, Authority to Approve Increase to Board Approved Contract Amount. The Policy mandates that any department requesting a percentage increase exceeding 20 percent of the total contract amount must provide a detailed justification and advance written notice to your Board, with a copy to the Chief Executive Officer, at least two weeks prior to the Board meeting at which the proposed contract is to be presented.

With the addition of Mental Health Services Act (MHSA) Full Service Partnership and MHSA Field Capable Clinical Services program funds, the Department of Mental Health (DMH) requests delegated authority to increase the Maximum Contract Amount (MCA) of Tessie Cleveland Community Services Corporation (Tessie Cleveland) which will exceed the 20 percent delegated authority for Fiscal Year 2012-13.

Tessie Cleveland began providing these services through a subcontract with Special Service for Groups (SSG). The long term goal was for SSG to incubate and mentor Tessie Cleveland to eventually become a Legal Entity (LE) provider. Now that Tessie Cleveland has a LE Agreement with DMH, the subcontracted funds will be transferred from SSG to Tessie Cleveland and Tessie Cleveland will continue to provide the services. The recommended actions will enable Tessie Cleveland to continue to provide mental health services to children, transition age youth, and older adults in Service Areas 6, 7, and 8.

"To Enrich Lives Through Effective And Caring Service"

Each Supervisor
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If you have any questions or concerns, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:MM:BM:RK:mm

c: Health Deputy
Chief Executive Officer
Executive Officer, Board of Supervisors
County Counsel
Robin Kay, Ph.D.
Sandra Thomas, L.C.S.W.